



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of March 7, 2022

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson (in person) called the meeting to order at 4:31 p.m., Monday, March 7, 2022. Also present were Paula Hunt, Roberta Griset, Larry Lang, David Brownell, Mike Doherty, Judith Stipe and Nancy Messmer. HAB Members appeared by either video or audio. Margaret Owens was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Stipe moved to approve as presented, Griset seconded, motion carried unanimously

APPROVAL OF MINUTES

- February 7, 2022

ACTION TAKEN: Griset moved to approve the minutes as presented, Brownell seconded, motion carried unanimously

BUSINESS ITEMS

1. Status – Guidelines for management of unspent Heritage Grant Funds

The Attorney's office provided contract wording to cover extension of timelines and adjustment in scope to assure expenditure of funds. The Draft Contract Language from the Attorney's office was reviewed and discussed. The new language provides for placing an entry on funding level and constraints suggested by HAB and approved by BOCC. The language also addresses completion delay and unspent funds. Because of the amount of the awards and the variation in the requests, it would be more prudent in the case of unspent funds for the recipient to ask to reprogram the request instead of returning the funds. This would be the most economical way of using these funds to support the county's heritage needs.

ACTION TAKEN: Stipe moved to accept the draft language without change, Brownell seconded, Stipe recused, motion carried

2. Grant application update

The board reviewed the Prosecuting Attorney's review of the grant applications. Four were eligible and there were questions for three. It was determined that the Dungeness Light House project and The Dungeness School project were eligible because both are listed on the National Register, and both serve a public interpretation function. The Field Center request as an interpretation planning project was also eligible for consideration.

ACTION TAKEN: Griset moved that all projects presented as "eligible" will be reviewed and considered on their merit, Brownell seconded, motion carried

April Meetings:

Because the Project review process involves additional discussion time, the board determined that the April meeting will start at 4 pm at the courthouse. With the change in constraints on meetings in the Courthouse, the April meeting will be in person with a Zoom connection available.

3. Territorial Structure catalogue update - Nancy Messmer

Judy met with Karla Forsbeck. Karla can't work on the project anymore. She provided a Dropbox link. The link will be sent to HAB members.

ACTION TAKEN: No action taken

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4. Field trip update – Paula Hunt and Margaret Owens

Paula will meet with Margaret about putting together a list before April meeting. Planning for field trips continues.

ACTION TAKEN: No action taken

ITEMS FOR THE GOOD OF THE ORDER

1. Round robin of board members covering current activities at their organization,

NEXT MEETING DATES: Monday, April 4, 2022 at 4 p.m.

ADJOURNMENT

Meeting concluded at 5:23 p.m.

ACTION TAKEN: Stipe moved to adjourn, Lane seconded, motion carried unanimously